



**OAK HOLLOW/SHEFFIELD VILLAGE PUBLIC
IMPROVEMENT DISTRICT BOARD MEETING
CROSSPOINT CHURCH OF CHRIST, 3020 BARDIN ROAD
THURSDAY, JANUARY 18, 2024 AT 6:30 PM**

AGENDA

CALL TO ORDER

INVOCATION

CITIZENS' FORUM

Citizens may speak during Citizens' Forum for up to five minutes on any item not on the agenda by completing and submitting a speaker card.

AGENDA ITEMS

1. Consider Minutes of the November 16, 2023 Meeting.
2. Consider Minutes of the December 14, 2023 Meeting.
3. Discuss proposal from Reconstruction Experts in the amount of \$4,994.03 to repair the perimeter wall along S Great SW Parkway north of Fairmont Drive behind 4406-4410 Lorraine.
4. Consider the proposal from Lerch Bates. Lerch Bates, Engineer, was selected at the last meeting. Proposal Services include on site evaluation and report on the wall on Magna Carta in the amount of \$7,625.00.
5. Consider proposal from Associa Oncall (AOC) for removing the wall along Magna Carta to ensure safety of pedestrians in an amount not to exceed \$80,674.90
6. Discuss proposal from Identitec in the amount of \$6,292 for the repair of four 12-ft pole/streets/stop signage assemblies located at Spinner at Magna Carta, Chanute at Magna Carta, Presto at Endicott, and Devon (SWC) at Hallmark

CITIZENS' FORUM

Citizens may speak during Citizens' Forum for up to five minutes on any item not on the agenda by completing and submitting a speaker card.

ADJOURNMENT

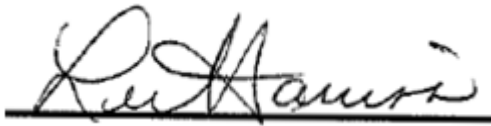
Message of Religious Welcome

As many of you are aware, we customarily begin our meetings with an invocation. This prayer is intended for the benefit of the board members and is directed to them and not the audience. Those who

deliver the invocation may reference their own religious faith as you might refer to yours when offering a prayer. We wish to emphasize, however, that members of all religious faiths are welcome, not only in these meetings, but in our community as well. The participation of all our citizens in the process of self-government will help our fine city best serve the good people who live here. Employees and audience members are welcome to pray or not pray, and this choice will have no bearing on any vote made by the board.

Certification

In accordance with Chapter 551, Subchapter C of the Government Code, V.T.C.A, this meeting agenda was prepared and posted January 12, 2024.

A handwritten signature in black ink, appearing to read "Lee Harris", is written over a solid black horizontal line.

*Lee Harris, CPA
Special District Administrator, Finance Department*



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 01/18/2024
REQUESTER: Lee Harriss
PRESENTER: Mary Garza, President
TITLE: Consider Minutes of the November 16, 2023 Meeting.

ANALYSIS:

**Grand Prairie Oak Hollow/Sheffield Village
Public Improvement District Board Meeting**

Crosspoint Church of Christ, 3020 Bardin Road
November 16, 2023, 6:30 p.m.

Call to Order 6:48 p.m. by President, Mary Garza. Present were board members Mary Garza, Curtis Buchanan, Barbra Thomas, James VanCamp, and others: Lee Harriss, City of Grand Prairie, and Stephanie Benham, Associa. Absent were board members Raul Leal, Julia Perez, and Tam Nguyen.

Invocation – Mary Garza

Citizens' Forum - none

Agenda Items:

1. Consider minutes from prior meetings held on 8.17.2023 and 10.19.2023 – All were in favor. None opposed. Motion passed 4-0.
2. Discussion of Budget to Actual Financial Report for September 30, 2023 and FY 2024 Budget – presented by Lee Harriss.
3. Consider proposal from SPSD in the amount of \$4,022.64 to plant a 100 gallon live oak at Area 5 on Great Southwest Parkway -- All were in favor. None opposed. Motion passed 4-0.
4. Consider proposal from SPSD in an amount up to \$3,533.33 to trim or remove up to 33 trees along Magna Carta Blvd – These are the trees that are hanging over and pushing against the concrete walls. This is to help alleviate some of the pressure on the walls. All board members were in favor. None opposed. Motion passed 4-0.
5. Consider proposal from SPSD in the amount of \$5,457.63 for stone bed infill project of 100-gallon tree OR the original proposal with the 100 gallon tree and other smaller plant enhancements in the amount of \$13,775.75 at Fairmont/S. Great Southwest Parkway near Fish Creek Park. – The board members were in favor of the \$5,457.63 for the stone bed infill project of one 100-gallon tree. None opposed. Motion passed 4-0.
6. Discussion of SPSD landscape contract renewal for Oak Hollow/Sheffield Village for 2024. The board would like to continue with this contract.
7. Consider proposals in an amount non to exceed \$500,000 to repair and/or replace the columns and/or panels along Magna Carta – This was tabled.

8. Consider statements of qualifications for an engineer to evaluate the area and soil and prepare a plan to repair or replace the Magna Carta wall -- All board members were in favor. None opposed. Motion passed 4-0.
9. Consider proposals not to exceed \$5,000 to close the sidewalk along Magna Carta to ensure safety of pedestrians – This was tabled pending additional information.
10. Discuss collision that occurred on S. Great Southwest Pkwy – This was tabled pending additional information.
11. Consider proposal from Identitec in the amount of \$51,754 to replace decorative poles which are identical to existing ones and include an FHWA-approved breakaway feature. – the Board wanted to replace 4 street signs that currently do not have the decorative poles in the amount of \$6,292. All were in favor. None opposed. Motion passed 4-0. The 15 11' pole/streets and 24 10' pole/stop signs are not being replaced currently. The board would like to keep Identitec's information for future consideration.
12. Consider the proposal from SPSD in an amount of \$2,133.50 to deliver and install 16 keep off grass signs along Great Southwest Parkway – The board did not want to proceed with this.
13. Discuss Christmas lights being turned on November 18th in coordination with Prairie Lights sneak peek.
14. Consider reimbursing Lynda Buchanan in an amount not to exceed \$200 for additional receipts for the Oak Hollow/Sheffield Village National Night Out event on October 2, 2023. – All were in favor. None opposed. Motion passed 4-0.
15. Consider the amount to contribute to Boy Scouts for installing PID owned flags, not to exceed \$500. – The Board agreed on a \$150 contribution. All were in favor. None opposed. Motion passed 4-0.
16. Discussion of Associa Principal Management Group of North Texas management contract renewal for Oak Hollow/Sheffield Village for 2024.
17. Consider a special meeting on December 14, 2023. The board felt we needed to meet for a brief meeting to discuss the tabled items.

Citizens' Forum – no comments

Adjournment – 8:32 p.m.



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 11/18/2024
REQUESTER: Greg Farkas
PRESENTER: Mary Garza, President
TITLE: Consider Minutes of the December 14, 2023 Meeting.

ANALYSIS:

Oak Hollow Sheffield Village PID

Public Improvement District – Special Board Meeting

December 14, 2023, 6:30 p.m.

Fish Creek Linear Park (Parking Lot)

4513 Coventry Drive, Grand Prairie, TX 75052

1. Invocation – Mary Garza

2. Call to Order

- a. The meeting was called to order at 6:36 PM. The following Board members were present at the meeting: Mary Garza, Julia Perez, James VanCamp, and Tam Hieu Nguyen. Barbra Thomas attended for a short period but had to leave. Curtis Buchanan provided proxy to Mary Garza. Absent was board member Raul Leal.

3. Citizens Forum

- a. Nothing was discussed during this forum.

4. Agenda Items

- a. **Engineer for the wall replacement at Magna Carta wall:** Mary Garza motioned to accept Lerch Bates at the Engineer. After no further discussion, Julia Perez seconded. Motion carried by unanimous consent. Once the engineer was selected, the Board viewed the pricing and requested management to send an email to Lee to see how this will be paid since it is not in the budget.
- b. **Concrete wall South of Great Southwest Parkway behind 4406-4410 Lorraine:** James motioned to approve the Reconstruction Experts but wanted to know the deductible. Tam Hieu Nguyen seconded the motion. Motion was carried by unanimous consent. Management will find out the deductible and report back to the Board.
- c. **Sidewalk closure along Magna Carta:** James stated that before they approve the closing of the sidewalks, they want to know the amount it will cost to brace the wall as he felt both needed to be done for the safety of the area. After no further discussion, Tam Hieu Nguyen seconded the motion. Motion carried by unanimous consent. Management will find out what the cost would be to brace the wall and supply photos of what the barrier will look like not just a photo of the barrier tool.
- d. **Financial: Budget to Actual:** Mary Garza stated since Lee Harris was not present, they will defer this to the next meeting.

5. Action Items

- a. Check on deductible.
- b. Get price on bracing the wall & photos on what the barrier will look like.
- c. Check with the engineer if they will inspect after the work is completed.

6. Questions-Citizens Forum

No items were discussed.

7. Adjournment

The meeting was adjourned at 6:59 PM.

9001 Airport Freeway, Suite 450 North Richland Hills, Texas 76180

Customer Service: 214.368.4030 ▪ Email: ntxcustomer@associa.us



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 1/18/2024

REQUESTER: Greg Farkas

PRESENTER: Mary Garza, President

TITLE: Discuss proposal from Reconstruction Experts in the amount of \$4,994.03 to repair the perimeter wall along S Great SW Parkway north of Fairmont Drive behind 4406-4410 Lorraine.

ANALYSIS:

The Reconstruction Experts proposal for \$4,994.03 was approved in the December 14, 2023 meeting. Since the driver was uninsured, the claim has been filed with TML, and the deductible will be \$1,000.

Dear Grand Prairie PID board at Oakhallow,

Reconstruction Experts would like to begin by thanking you for the opportunity to provide an estimate on the wall repair at the collision site on S. Great Southwest Parkway. We believe that with our extensive background in navigating HOA reconstruction projects we will be a true asset to your community.

Understanding that your consideration of bids is based on the best value, we have briefly listed our qualifications as they specifically relate to this project:

- General Contractor with experience an In-House Roofing Division
- 1 Billion in HOA Reconstruction To-Date
- Specialize in Working with HOA Communities
- Insured up to \$9 Million
- 22+ Years in Business
- Proven Procedures to Reduce Resident Impact and Manage All Project Costs
- Experience Onsite Team to Ensure Safety, Schedule, Quality, Cost and Communication Throughout the Project

In our experience, the success of an HOA project lies with the high level of confidence we bring before, during and after the project. Our approach to every project is to create a custom-tailored plan to fit your community's unique needs before construction starts, properly monitor every aspect of the project during construction and leave you with a project your community is proud of.

On the following pages, you will find our approach to your project as well as the estimate for your repairs. Please feel free to contact us if you have any questions.

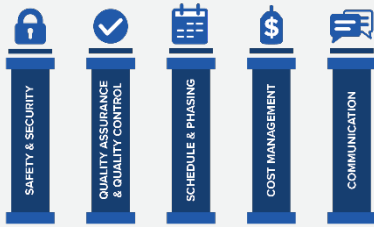
Thank You,

Elissa Lorch

Texas Regional Vice President

Our Approach to Your Project

Item 3.



Reconstruction Experts understands we will be working where you live. We have developed specific protocols to reduce resident impact during construction. These protocols are referred to The Five Pillars of Reconstruction and are outlined below.

Safety & Security



All workers will be easily identifiable in safety vests. A dark green vest indicates your project supervisor and yellow/orange vests indicated workers



Quality



All RE's projects have dedicated, highly trained project supervisors to ensure proper oversight and quality repairs.

Your Project Warranty: 1 Year Workmanship

Schedule



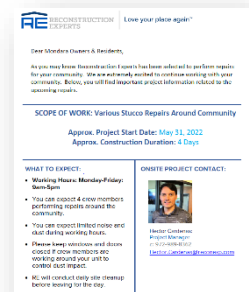
Approx. Project Start Date: 2 Weeks After Contract Execution

Approx. Project Duration: 7 Days

Communication



We will provide project team information and notice of work before repairs commence. If requested, the RE Team can provide a resident notice before work commences.



Date: 12/4/2023

Estimate/Contract



Property: Oak Hollow - Sheffield Village
Property Manager: Associa PMG
Property Address: S Great SW Pkwy and Fairmont Dr
Grand Prairie, TX 75052

To Whom it May Concern:

Johns Lyng Express Reconstruction "JLX" propose to furnish all necessary labor, material, equipment and supervision to complete the repairs to the precast concrete wall at the above referenced location for the total of \$4,994.03

TERMS AND CONDITIONS

Inclusions

Table with 2 columns: Description and Price. Row 1: 1.0 Wall Repairs \$ 4,994.03. Row 2: a. Demo and Haul: Demo and removal of 1 - 8' panel (11 LF in length) and demo and removal of 1 column with footer and pier. Included. Row 3: b. Install: Pour 18" dia - 2' deep pier with reinforcement, Install 8' x 1'8" column with column cap, Install 8' x11' panel. Included. Row 4: c. Project Supervision: Includes Part Time Superintendent to manage activities, progress of work, subcontractors, and required inspection. Included.

Total \$ 4,994.03

Excludes commercial sales tax in contract total

Exclusions

Engineering, design and permit fees (unless noted in Inclusions), structural repairs, any work not specifically noted in Inclusions. Should additional information or currently unknown conditions be discovered and made available, JLX retains the right to revise and supplement this estimate accordingly.

Payment

Customer is primarily responsible for payment to JLX for all Work performed, independent of whether damage repaired is covered by Customer's or other's insurance. Work will be invoiced as it progresses. Customer agrees to pay JLX's invoices within 30 days of the invoice's mailing. Invoices not paid in full within 30 days of mailing will accrue finance charges at the rate of 18% per annum until paid.

Warranty

JLX gives Customer a limited warranty for one (1) year. JLX will not attend to any warranty issues without receipt of final payment; final payment being a condition precedent to JLX's warranty obligations herein. JLX's warranty excludes remedy for damage or defect caused by abuse, modifications not performed by JLX, improper or insufficient maintenance, improper operation, normal wear and tear under normal usage, work or design defects not performed by or beyond control of JLX or improper design or specifications set forth by persons other than JLX. IN NO EVENT SHALL RE BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES. JLX MAKES NO WARRANTIES EXCEPT AS EXPRESSLY SET FORTH HEREIN. THIS WARRANTY EXCLUDES ALL OTHER GUARANTEES, REPRESENTATIONS, OR WARRANTIES, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, EXPRESS OR IMPLIED, BY OPERATION OF LAW OR OTHERWISE.

Disputes

The parties agree to first try in good faith to settle any disputes arising out of or relating to this Contract by mediation. Costs of mediation shall be equally shared by the parties. In any litigation or arbitration arising out of or relating to this Contract the prevailing party shall recover from the other party 100% of its legal fees and costs including, but not limited to, attorneys' fees, arbitration and court costs, witness fees and costs and collection expenses. This Contract shall be governed by the laws of the State of Texas. Any litigation, arbitration or mediation arising out of or relating to this Contract shall be conducted in the county in which the Property is located.

Should you have any questions feel free to contact me anytime.

Sincerely,

Johns Lyng Express Reconstruction

SIGNATURE X Bryant Randles

Name Bryant Randles
Title Estimator
Contact 945-225-0125

ACCEPTANCE AND AUTHORIZATION FOR REPAIRS

By signing below, Customer (1) accepts the above referenced terms and conditions, (2) acknowledges that this Contract shall be binding upon the parties, and (3) authorizes JLX to perform the repairs described herein.

X _____ Date
Customer / HOA Representative



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 1/18/2024

REQUESTER: Greg Farkas

PRESENTER: Mary Garza, President

TITLE: Consider the proposal from Lerch Bates. Lerch Bates, Engineer, was selected at the last meeting. Proposal Services include on site evaluation and report on the wall on Magna Carta in the amount of \$7,625.00.

Analysis: Lerch Bates timeline is about three weeks from approval to complete the site inspection. Normal time to provide the report after inspection is about two to three weeks. After the inspection is complete an exact cost will be available to provide the optional service of creating engineering plans. The range of engineering of a wall without footers would be estimated to be in the \$5,000.00-\$10,000.00 range. The range of engineering of a wall including new footers would be estimated to be in the \$10,000.00-\$15,000.00 range.

Once a contract is selected to complete the work Lerch Bates does offer. Project oversight at the cost of \$2,500.00 per site visit. Each visit will have a report available. After the initial evaluation, the recommended number of site visits may also be provided by Lerch Bates

Screen Wall Condition Assessment Services Proposal



PREPARED FOR

Associa

PROJECT

2023 – TX345
Sheffield Village | Grand Prairie, TX

12.4.2023
Lindsey Papa
Community Manager
Associa

RE: SCREEN WALL CONDITION ASSESSMENT SERVICES PROPOSAL

Sheffield Village | Grand Prairie, TX

Dear Lindsey:

Lerch Bates is pleased to submit this proposal for screen wall condition assessment services for the Sheffield Village community in Grand Prairie, TX. Lerch Bates' proposal has been prepared based upon our initial communications/site visit and experience assisting communities with similar services.

Lerch Bates understands that the screen wall is reported to be displaying signs of distress including cracking, damaged mow strips, and deflection in some areas. As such, the wall areas need to be assessed in order to ascertain the current conditions and plan for repair/replacement. As a local engineering firm specializing in structural evaluations and remediation, Lerch Bates has assisted numerous communities with the assessment and remediation of similar screen walls. As such, we are well-positioned to assist the community in this capacity.

Thank you for the opportunity to submit a proposal for these services. Please contact our office should you have any questions or require any additional information. We look forward to working with your team.

Sincerely,
Lerch Bates



Kyle Hunter
Regional Sales Consultant
WKH|AKH|kh

Attachments: LB Hourly Billing Rates

Proposal Summary & Fees

Screen Wall Condition Assessment including the following services:

PHASE 220: STRUCTURAL CONDITION ASSESSMENT

- Lerch Bates will conduct a visual observation of the existing conditions of the screen wall panels, columns, footings, and monument signs that run along Magna Carta Blvd. between Clearmont Drive and the north property line (up to 1,200 linear feet) to document existing conditions and signs of deflection, cracking, settling, or other conditions that may indicate a concern with the integrity of the walls and/or footings.
 - The assessment will require access to the back yards of the homes that run along Magna Carta Blvd. Lerch Bates assumes that the Client will coordinate access and that a Board representative and/or Community Manager will accompany Lerch Bates personnel during the duration of site time that requires access to homeowner’s backyards.
 - No destructive testing is anticipated nor included at this time.
- Lerch Bates will prepare and issue a report inclusive of the following:
 - Summary of observed conditions to determine the level of priority of repairs.
 - General recommendations for maintenance/repair/replacement as necessary to mitigate the reported concerns.
 - Recommendations for additional investigation (if necessary)
 - Digital photographs taken during the assessment.
- Upon request, Lerch Bates will participate in one, 1-hour teleconference with the Client to review our findings and address any initial questions.

TOTAL ESTIMATED TIME & EXPENSE \$7,625

Add/Alternate Services

PHASE 310: DESIGN

\$TBD

- Lerch Bates will prepare one set of drawings for City review & approval, permitting, and construction. Drawings will be signed and sealed by a Lerch Bates Professional Engineer registered in the state of Texas. Drawings will generally include the following:
 - Title Page with General Notes
 - Site Plan
 - Structural Details & Sections for Columns and Attachments

PHASE 325: QUALITY ASSURANCE

\$TBD

- During construction, Lerch Bates will perform the contracted quantity of quality assurance observations to comment on whether construction is in general conformance with the project documents, review outstanding issues/RFI’s, and document overall progress.
- Lerch Bates will prepare and issue one photographic-based report for each site visit. The reports will:
 - Identify Compliant Construction Installations
 - Identify Areas Requiring Corrective Action or Attention
 - Provide Recommendations for Corrective Action
 - Include Digital Photographic Documentation of Work in Progress

Exclusions & Clarifications

PHASE 220: SCREEN WALL CONDITION ASSESSMENT

- All proposed services will be provided on a time and expense (hourly) basis in accordance with the attached rate schedule. Therefore, invoicing will reflect the level of effort needed to complete the work in accordance with your expectations and the industry standard of care.
- If deemed necessary, Lerch Bates assumes that geotechnical data will be provided by the client. Geotechnical sampling, testing, and engineering services are not included within this proposal.
- This proposal and the included services were developed with the assumption that all necessary access to the site will be coordinated by the HOA/others in advance of our mobilization to the site. This includes access to common areas, back yards, and adjacent properties. Clearing of debris, vegetation, or other obstructions to a minimum of three feet from each side of the walls will be required and is the responsibility of the HOA. Lerch Bates' assessment and observations will be limited in scope based on accessibility.
 - Any delays associated with accessing the retaining walls (including ingress/egress to homeowner's backyards and adjacent properties as necessary) that result in additional site assessment time beyond the initial scheduled mobilization period will be subject to additional fees.
 - An HOA representative will accompany Lerch Bates personnel during the duration of site time that requires access to homeowner's back yards.
- Lerch Bates' report will be developed using that degree of care and skill ordinarily exercised under similar circumstances by professional architects/engineers practicing in this locality.
- It is anticipated that Lerch Bates' observation will not require destructive testing at this time. Destructive test openings, if required at a later date, are assumed to be performed by the Client's contractor concurrent with our site visit.

PROPOSAL VALIDITY: *This proposal supersedes any and all prior proposals and/or prices for these work items in whole or any part thereof and may be withdrawn if not accepted within 60 calendar days.*

TX Firm Name: *LB PIE LLC*

TX Firm Number: *F-21438*

TX Firm Address: *500 Golden Ridge Rd., Suite 150, Golden, CO 80401*

2023 ES&F Billing Rates

CONSULTING & ENGINEERING

Vice President	\$341
Regional Managing Director	\$325
National Practice Leader	\$315
Director of Operations	\$305
Technical Director	\$268
Senior Engineer	\$252
Senior Consultant	\$240
Consultant	\$234
Senior Construction Consultant	\$234
Associate Consultant	\$222
Technical Design Manager	\$219
Senior Specialist	\$207
Engineer	\$212
Specialist	\$196
Senior Designer	\$179
Construction Consultant	\$179
Designer	\$174
Logistics Manager	\$162
Engineering Intern	\$86

SUPPORT STAFF

Business Operations Specialist.....	\$135
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Projects are billed at Lerch Bates’ current billing rates plus expenses at cost plus 10 percent. Expenses may include travel related costs, sub-contractors/sub-consultants, third party specialty services, and document reproduction services.

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**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 1/18/2024

REQUESTER: Greg Farkas

PRESENTER: Mary Garza, President

TITLE: Consider proposal from Associa Oncall (AOC) for removing the wall along Magna Carta to ensure safety of pedestrians in an amount not to exceed \$80,674.90

ANALYSIS: Tear down, haul off, and dispose of wall will be \$59.50/Linear Foot. To install a temporary wood wall install will be \$23.67/Linear Foot. Vendors have not wanted to provide a proposal to brace the wall as vendors have felt that bracing the wall places a liability on the vendor for a temporary solution.

I was able to get rough pricing to tear down, haul off/dispose, and put a temporary fence up. Our vendor provided the pricing as a per foot cost, which is provided below:

Tear down, haul off, and dispose of wall: \$59.50/Linear Foot

Temp wood wall install: \$23.67/Linear Foot

I pulled some measurements online and it looks to be roughly 970 Linear Feet.

If you have any questions, please let me know!

Thank you,

Brett Russell
Field Services Director

Principal Management Group of North Texas – An Associa Company

801 E. Campbell Rd., Suite 620, Richardson, TX 75081

O: 214.368.4030

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**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 1/18/2024

REQUESTER: Greg Farkas

PRESENTER: Mary Garza President

TITLE: Discuss proposal from Identitec in the amount of \$6,292 for the repair of four 12-ft pole/streets/stop signage assemblies located at Spinner at Magna Carta, Chanute at Magna Carta, Presto at Endicott, and Devon (SWC) at Hallmark

ANALYSIS:

The quote was approved on 11/16/23.

From: Chris Acebo <CAcebo@Brandonindustries.com>
Sent: Thursday, January 4, 2024 8:37 AM
To: Greg Farkas <gfarkas@principal-mgmt.com>; Debryce Allen <Dallen@Brandonindustries.com>; Lee Harriss <Lharriss@GPTX.org>
Cc: Mary Garza <megarza@protonmail.com>
Subject: RE: Oak Hollow/Sheffield Village PID - Decorative Sign Repair - Fenwick St / Endicott Dr.

Greg,

I just received word from our installers that the post just needed to be straightened out. Additional concrete was added to try and strengthen the burial. No additional parts or charges are needed.

Please let me know if this unit continues to be an issue.

Thanks!

Respectfully,

Christopher Acebo
Sales Consultant



1601 Wilmeth Rd.
 McKinney, Texas 75069
 Office: 972-542-3000
 Email: cacebo@brandonindustries.com
 My office hours are M-F, 7:30A- 4:00P
 Visit us @ www.brandonindustries.com

From: Lee Harriss <Lharriss@GPTX.org>
Sent: Thursday, December 28, 2023 1:24 PM
To: Chris Acebo <CAcebo@Brandonindustries.com>; Debryce Allen <Dallen@Brandonindustries.com>
Cc: Greg Farkas <gfarkas@principal-mgmt.com>; Mary Garza <megarza@protonmail.com>
Subject: Oak Hollow/Sheffield Village PID - Decorative Sign Repair - Fenwick St / Endicott Dr.

Good Afternoon Chris and Debryce,

A street sign that Brandon installed last spring is leaning—is this under warranty? The post is located at the intersection of Fenwick St. and Endicott Dr. Attached are the contract and the invoice.

At the intersection of Fenwick St / Endicott Dr.
 The R1-1/D3-1 decorative post is leaning over.
 It looks like the concrete base needs attention.

Thank you,

Lee Harriss, CPA
 Special District Administrator
 Finance Department
 City of Grand Prairie

IDENTITEC

...experts in architectural signage

A Proposal For Your Review

Submitted To: Mary Garza
Oak Hollow Sheffield Village PID

December 5, 2023

[Megarza@protonmail.com]

RE: Upgrades to Decorative Street Signage

Quantity	Type	Description	Unit Price	Amount
4	each	<p><i>Decorative poles are identical to existing ones and include an FHWA-approved breakaway feature. Custom street name frames will accommodate all existing street blades. Stop frames feature a solid back panel to eliminate the need to paint the backs of future replacement stop signs. Pricing includes installation.</i></p> <p>12-ft pole/streets/stop signage assembly at these intersections:</p> <ul style="list-style-type: none"> - Spinner at Magna Carta - Chanute at Magna Carta - Presto at Endicott - Devon (SWC) at Hallmark 	1,573.00	6,292.00
			Total	6,292.00

Note: Estimated lead time is 6-8 weeks ARO, possibly shorter. Thank you for this opportunity!

Submitted By:

John Pichler

John Pichler via email
(John@IdentitecSigns.com)

Accepted By:

Date: _____

Please Sign And Return With Your Approval